

**City of Lewes**  
**REHOBOTH BEACH & CITY OF LEWES POLICE ACCOUNTABILITY COMMITTEE**  
**Tuesday, October 14, 2025**  
**MINUTES**

The REHOBOTH BEACH & CITY OF LEWES POLICE ACCOUNTABILITY COMMITTEE met on **Tuesday, October 14, 2025 in Council Chambers at Lewes City Hall**, in accordance with proper notification, with the following members present: Chair Dan Zachem, Vice-Chair Mary Good, and Committee Members: Dan DeSimone, Andrew Glassman, Reverend Eddie Jusino, Kim Leisey, Chief Tom Spell, Chief Keith Banks, Lieutenant Mark Sweet. Lewes Mayor Amy Marasco was also present.

**A. CALL TO ORDER/ROLL CALL**

**B. ANNOUNCEMENTS**

**C. APPROVAL OF AGENDA**

1. Chair Zachem called for an approval of the agenda. All those present voted in favor.

**D. APPROVAL OF MINUTES:**

1. Chair Zachem called for approval of the meeting minutes from June 24, 2025. All those present voted in favor. The minutes were approved.

**E. NEW BUSINESS:**

1. Presentation by Sean Moriarty, Executive Director of the State of Delaware Police Officer Standards and Training Commission (POST), on the duties and responsibilities of Rehoboth Beach & Lewes Police PAC members

Executive Director of the State of Delaware Police Officer Standards and Training Commission (POST) Sean Moriarty presented information on the Delaware POST Commission. He began with a brief overview of the commission's website, including the Police Officer Standard and Training requirements for new officer certification, standards for reactivation, and decertification.

Vice-Chair Post inquired whether POST tracks and publishes data regarding the type of officer infractions and how Delaware compares to other states. Director Moriarty directed the committee to the [Decertification Summaries](#) on the POST website. He stated he does not have a data comparison with other states; however, there is evidence to suggest decertification has decreased since the creation of POST.

Committee Member Jusino inquired about the correlation between decertification and data from the officer's psychological assessments. Director Moriarty explained that officers must receive an evaluation during the hiring process and during reactivation. He noted there has been a push to reevaluate the processes for triggering a psychological evaluation; however, at this time, requirements for recurring exams are left to the discretion of the agency.

Chair Zachem asked what triggers POST's involvement in an agency investigation and whether agencies can voluntarily request assistance from POST. Director Moriarty stated only a criminal violation or an infraction that would require termination would trigger POST involvement.

Committee Member Leisey asked about the relationship with POST and the Fraternal Order of Police (FOP). Director Moriarty stated that POST and the FOP have an excellent relationship.

Director Moriarty continued his presentation with an overview of [Officer Training](#). He then gave an overview of the purpose and requirements for all Delaware [Police Accountability Committees](#) and the [Delaware Police Accreditation Commission](#).

Director Moriarty opened the floor to questions. Committee Member DeSimone asked how required service hours should be tracked. Director Moriarty explained that committee members' service hours should be reported to the Chief of Police for their agency.

2. Freedom of Information Act (FOIA) training - Presented by Lewes City Solicitor Alex Burns.

Lewes City Solicitor Alex Burns came forward and gave an overview of the Delaware Freedom of Information Act and open meeting requirements as they pertain to the Police Accountability Committee.

Solicitor Burns reviewed what constitutes a "public body", triggering the public meeting requirements. Chief Banks asked how open meeting requirements would apply to committee training. Mr. Burns explained that since the training would be related to public business, it would trigger public meeting requirements if a quorum of members were present.

Chair Zacham asked whether virtual attendees count toward the quorum. Solicitor Burns confirmed and noted that as long as there is a "home base location", virtual attendees hold all the same authority as members who are physically present.

Solicitor Burns then reviewed FOIA's public comment requirements.

Chair Zacham inquired whether documents provided to the committee during public comment become part of the record; Solicitor Burns confirmed and concluded his presentation.

Committee Member Jusino asked how the public's issues can be addressed if the committee does not respond at the time the public comment is made. Solicitor Burns stated the committee can refer the issue to staff or contact the individual after the open meeting concludes.

Solicitor Burns then reviewed public notice and agenda requirements.

Chair Zacham inquired whether the discussion of qualifications would constitute an executive session. Solicitor Burns stated that the executive session is rarely used for this type of discussion and would recommend discussion during an open meeting.

Chair Zacham then asked whether a subcommittee of 3 members could be created to determine qualifications for new appointments? Solicitor Burns explained the subcommittee would be considered a new public body and would also be required to comply with FOIA and open meeting requirements.

Chief Banks asked how to draft minutes for something like a public training session. Solicitor Burns explained that the minutes do not need to include specific details of the training.

Committee Member Glassman asked what topics trigger an executive session. Solicitor Burns reviewed the most common exceptions to open meeting requirements as well as the process for entering into executive sessions and exclusions for public records.

Mayor Marasco exited the meeting at 11:54 p.m.

Lt. Mark Sweet and Vice Chair Good exited the meeting at 11:59 a.m.

Chair Zacham then solicited any comments from the public.

Bill Schull, reporter for the Cape Gazette, came forward and inquired about a recent incident involving firearms found in a vehicle parked at one of Lewes' beaches, specifically whether any coordinated efforts between Rehoboth Beach and Lewes occurred during the investigation and search for the suspect. Chief Spell requested details of the investigation and coordinated efforts to be discussed at the conclusion of the meeting.

Mr. Schull then asked whether the committee believes that the climate nationally has caused increased distrust in the police. Both Chief Banks and Chief Spell noted that both justifications maintain open dialogue with residents and community organizations, and while they recognize the issues on a national level, they are fortunate that support for law enforcement in this area remains high.

Lewes resident Kathleen Berault came forward and provided information about her background in law enforcement and public service. She also noted the challenges faced by governing bodies with regard to FOIA compliance. Ms. Berault then stated she would like to assist the committee and offered her experience and unique perspective.

**3. Discussion and possible action regarding process for new PAC member applications.**

After a brief discussion Chair Zacham solicited a motion to postpone the discussion of item E.3 until the next scheduled meeting. Committee Member Leisey made a motion to postpone discussion of item E.3, Committee Member Jusino seconded the motion; the motion passed with all those present voting in favor.

**F. REPORTS OF COMMITTEES**

**1. Open discussion from Rehoboth Beach & Lewes Police Departments related to issues in their jurisdictions**

Chief Banks reported that there are several pending applications for committee membership as well as a request from the Delaware River and Bay Authority to join the Police Accountability Committee. He recommended scheduling a special meeting in the near future to discuss these topics and agreed to work with Chair Zachman to determine that date.

**G. PUBLIC COMMENT:**

**1. A call for public comments was initiated by Chair Zacham at the end of the discussion of item E.3**

**H. ADJOURNMENT:**

**1. Chair Zacham adjourned the meeting at 12:08 a.m.**

Minutes submitted by  
Ashley Akgoren, City Clerk of Lewes