

Building & Licensing  
 229 Rehoboth Avenue  
 P.O. Box 1163  
 Rehoboth Beach, Delaware 19971



City of Rehoboth Beach  
 Telephone 302-227-6181  
 Fax 302-227-4504  
 www.rehobothbeachde.gov

## City Tree Pruning, Planting, Removal Application For Parks & Shade Tree Commission

Job Address		Date
Applicant		Mailing Address
Phone		Email
Licensed Tree Contractor		Contractor Address
Rehoboth Business License #	Phone	Email
Description of Proposed Work (tree quantity, species, diameter, location)		
Reason for Work		

I understand that the trees at the address above may only be pruned, planted or removed with permission from the Parks & Shade Tree Commission. The Commission has the right to deny the application if the work may harm or negatively affect the public or tree health or appearance.

**NO APPLICATION SHALL BE CONSIDERED WITHOUT AN ESTIMATE AND COMPLETED CHECKLIST. ALL SPACES SHALL BE COMPLETED IN ORDER FOR THE APPLICATION TO BE PROCESSED.**

Signature of Contractor or Authorized Agent	Print Name	Date
Signature of Property Owner	Print Name	Date
Received By	Date	Time

Building & Licensing  
229 Rehoboth Avenue  
P.O. Box 1163  
Rehoboth Beach, Delaware 19971



City of Rehoboth Beach  
Telephone 302-227-6181  
Fax 302-227-4504  
www.rehobothbeachde.gov

**Pruning Check List:** Select all that apply

- Right-of-Way clearance: Raise tree canopy over walk and street. Remove lower limbs or portions of limbs to provide clearance of 8-14 feet over the sidewalk and road. Remove \_\_\_% of live crown to accomplish goals.
- Clearance: Remove or reduce limbs to provide a maximum of 10 feet clearance over roofs, signage or other structure. Remove \_\_\_% of live crown to accomplish goals.
- Crown cleaning: Remove dead limbs \_\_\_ inch(es) in diameter and greater. No live crown is to be removed.
- Structural pruning: Remove or reduce co-dominant stems to provide dominant leader. Establish desired branch spacing. Remove \_\_\_% of live crown to accomplish goals.
- Crown thinning: Thin canopy to allow light and air penetration. Foliage removed shall be primarily from the outer edge of the canopy. Interior branches shall be left on the tree. Remove \_\_\_% of live crown to accomplish goals.
- Other: \_\_\_\_\_
- Cleanup: Remove all debris and equipment from the site by the end of each workday.

\* Total live canopy removed shall not exceed 20%. There shall be no crown reduction, lion's tailing, hat racking, or topping permitted. All work must conform to current ANSI Standards.

**Tree Removal Checklist:** Ensure the following are included in your application

- Completed Tree Removal Permit Application (located on city website and Building & Licensing)
- Replacement/replanting plan – drawing that depicts quantity, species and cultivar, diameter, location
- Maintenance plan – watering, mulching, staking and stake removal details

\* Applicant is responsible for adhering to planting and maintenance requirements in accordance with City of Rehoboth Beach Code §253.

**Tree Planting Checklist:** Ensure the following are included in your application

- Planting plan – drawing that depicts quantity, species and cultivar, diameter, location
- Maintenance plan – watering, mulching, staking and stake removal details

\* Applicant is responsible for adhering to planting and maintenance requirements in accordance with City of Rehoboth Beach Code §253.