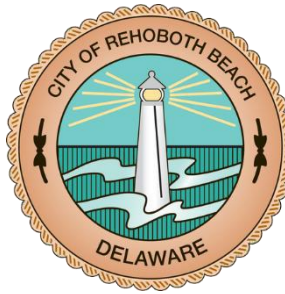


# HOUSE MOVE PERMIT APPLICATION



Building & Licensing  
229 Rehoboth Avenue  
P.O. Box 1163  
Rehoboth Beach, Delaware 19971

City of Rehoboth Beach  
Telephone 302-227-6181  
Fax 302-227-4504  
[www.rehobothbeachde.gov](http://www.rehobothbeachde.gov)

## HOUSE MOVE PERMIT APPLICATION - APPLICATION MUST BE COMPLETELY FILLED OUT FOR PROCESSING

|  |                                   |                                 |                           |
|--|-----------------------------------|---------------------------------|---------------------------|
| 1. Job Address   |                                   |                                 | Date                      |
| Legal Description  | Lot Number                        | Block                           | Tract                     |
| 2. Property Owner Name   |                                   | Phone                           |                           |
| Mailing Address w/Zip Code   |                                   | Email Address                   |                           |
| 3. Contractor Name   | Rehoboth Business License Number  | Phone                           |                           |
| Mailing Address w/Zip Code   |                                   | Email Address                   |                           |
| 4. Architect/Designer Name (if applicable)   |                                   | Phone                           |                           |
| Mailing Address w/Zip Code   |                                   | Email Address                   |                           |
| 5. Engineer Name (if applicable)   |                                   | Phone                           |                           |
| Mailing Address w/Zip Code   |                                   | Email Address                   |                           |
| 6. Use Of Building (Ex. Single Family, Commercial, Condo two or less units, Condo three or more units)   |                                   |                                 |                           |
| 7. Description of work   |                                   |                                 |                           |
| Total Valuation Of Work, Including Labor & Materials<br>\$ _____   |                                   |                                 |                           |
| No. Of Stories:  | No. Of Off Street Parking Spaces: | Special Conditions:             |                           |
| No. of Dwelling Units:   | No. of Buildings:                 | Plans checked by:               | Approved for Issuance By: |
| <p align="center"><b>NOTICE</b></p> <p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION IS NOT COMMENCED WITHIN 6 MONTHS OR IF CONSTRUCTION OR WORK IS NOT COMPLETED WITHIN ONE (1) YEAR FROM DATE OF ISSUANCE.</p> <p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p> |                                   | <p><b>OFFICIAL USE ONLY</b></p> |                           |
| Signature Of Applicant   | Print Name                        | Date                            |                           |

**CITY OF REHOBOTH BEACH - DEMOLITION/HOUSE MOVE PERMIT CHECKLIST**

During the period commencing May 15 through September 15 of each year, the demolition of any building or structure which has a square footage of 750 square feet or more and/or has a connection to the city water or sewer lines shall be prohibited by any person. (Per Municipal Code § 105-1)

**Every Item Listed Below Must Be Presented With The Demolition/House Move Permit Application, in order for the application to be accepted:**

- Completed Demolition/House Move permit application. The Demolition/House Move contractor **must be listed under "Contractor Name" on Demolition/House Move permit applications.**
- Copy of City Of Rehoboth licensed demolition contractor proposal/contract for work. **Either the application for permit or the Demolition/House Move contract must be signed by the current property owner.**
- **Demolition jobs must include a bond check in the amount of 20% of the cost of the job, with a \$2,000 minimum.** Demolition permit fees will be assessed by the inspector as the permit application is processed.
- **House move jobs must include a bond check in the amount of \$20,000.** House move permit fees will be assessed by the inspector as the permit application is processed.
- **Copy of an asbestos review/removal report/contract from DNREC licensed asbestos contractor(s).**
- **Copy of Tree Protection Plan form, signed by Demolition/House Move contractor.**
- **Copy of Arborist Report completed by a certified Arborist.**
- **One "live", original survey with surveyor signature & seal** (not a copy) with tree survey & protection plan
- **One original survey with surveyor signature & seal** (not a copy), one survey with tree location & protection plan, also including E&S (Erosion & Sediment) Control Plan

**24 hours BEFORE START OF Demolition/House Move, contractor MUST schedule a Pre-Demolition/House Move Site Inspection.**

Scheduled with Building & Licensing, (302) 227-6181 ext. 222:

- Research any nonconforming structures to remain
- Site inspection and photographs to confirm full disclosure
- Water/sewer disconnect inspection approved
- Photographs of existing: sidewalk, curb, and street area

**FINAL DEMO INSPECTION CANNOT BE COMPLETED UNTIL PLUMBING DISCONNECT HAS BEEN INSPECTED**

**NEW HOME PLANS WILL NOT BE APPROVED UNTIL THE DEMOLITION/HOUSE MOVE PASSES FINAL INSPECTION. Demolition Contractor must call Building & Licensing at 302-227-6181 ext. 222 to schedule final inspection once demolition is complete, or bond will not be refunded.**

**Please allow ten days to for demolition bond refund.**

**Asbestos Removal:**

- Contact DNREC for removal requirements if asbestos is suspected to be present:  
<https://dfm.delaware.gov/envsrv/asbestos/index.shtml>
- Asbestos shall be removed per DNREC regulations, by a contractor certified in asbestos removal by the State of Delaware.
- If property owner removes asbestos, the work must be per DNREC regulations
- Receipts from controlled disposal

**Plumbing Disconnect For Demolitions Or House Moves:**

- Must be performed by CORB licensed plumber with a plumbing disconnect permit
- Disconnect inspection must be scheduled by calling 302-227-6181 ext. 159, performed by CORB Water Department /Sewer Departments

**FEES AND BONDS FOR DEMOLITIONS OR HOUSE MOVES**

**Demolition Bond amount is equal to 20% of the contract cost of the job (or \$2,000 minimum).**

(Demo Contract Total Cost \$ \_\_\_\_\_ X 20% = \$ \_\_\_\_\_ Demo Bond amount, (or \$2,000 minimum).

**Demolition Permit Fees:**

- |   |         |
|---|---------|
| • Schedule D less than 750 sq. ft. – no utilities   | \$ 300  |
| • Schedule D less than 750 sq. ft. – with utilities | \$ 500  |
| • Schedule D 750 sq. ft. or more - with utilities   | \$3,000 |

**House Move Bond For Moving Building Or Structure:**

- |  |          |
|--|----------|
| • No more than one story and less than 750 square feet | \$ 2,500 |
| • More than one story and/or more than 750 square feet | \$20,000 |

**House Move Permit Fees For Moving Building Or Structure:**

- |  |         |
|--|---------|
| • Schedule C One story & less than 750 sq. ft. | \$ 500  |
| • Over one story & 750 sq. ft or more          | \$1,000 |